

**Message: RE: May Invoice****✉ RE: May Invoice**

**From** Heather Winsby                    **Date** Tuesday, May 16, 2017 8:31 AM  
**To** Kraft, Emily  
**Cc**  
**Journal** Emily.Kraft@oa.mo.gov  
**Recipients**

---

Hi,  
Thank you so much, we'll get right on it.  
-Heather

---

**From:** Kraft, Emily [mailto:[Emily.Kraft@oa.mo.gov](mailto:Emily.Kraft@oa.mo.gov)]  
**Sent:** Tuesday, May 16, 2017 7:12 AM  
**To:** Heather Winsby  
**Subject:** RE: May Invoice

Yes, you can still turn in your invoice. Please let me know if you have any questions, although the invoice process this month should be fairly simple.

---

**From:** Heather Winsby [<mailto:Hwinsby@havenofgracestl.org>]  
**Sent:** Monday, May 15, 2017 5:07 PM  
**To:** Kraft, Emily  
**Cc:** Nicole Feltes  
**Subject:** RE: May Invoice

Hi,  
I am so sorry that we do not have our report in today. Andrea has left The Haven of Grace. Would it be possible to get a small extension on today's deadline?

We are confident that we can get up to speed quickly as there are others here in the office that are involved, but I don't know yet who will be the contact person.

Thanks for your patience,  
-Heather Winsby  
Director of Development & Communications  
The Haven of Grace  
314-621-6507 x305

---

**From:** Kraft, Emily [<mailto:Emily.Kraft@oa.mo.gov>]  
**Sent:** Monday, May 15, 2017 3:32 PM  
**To:** Andrea Vent  
**Subject:** May Invoice

Hi Andrea,

Were you planning to submit an A2A invoice for May? They are due by the 15<sup>th</sup> of the month, and I'm not seeing one that you have sent so far. I just want to make sure I'm not overlooking it in my inbox.

Thanks,

**Emily Kraft**

*Alternatives to Abortion Program Manager*

*Truman Building, Room 430*

*Jefferson City, MO 65102*

*Phone: (573) 522-0003*